

**TOWNSHIP OF TYENDINAGA**

**Minutes of the Regular Council Meeting - NO. 2020-01**

Margaret Walsh Council Chambers, 859 Melrose Road, Shannonville

Monday January 13, 2020

**1) PRESENT:**

Rick Phillips	Reeve
Adam Hannafin	Deputy Reeve
Don McFarlane	Councillor
Claire Kennelly	Councillor
Heather Lang	Councillor
Brad Roach	Chief Administrative Officer

**2) ABSENT:** None

**3) PECUNIARY INTEREST:** None

MOVED BY: Councillor Lang

SECONDED BY: Councillor Kennelly

THAT the Agenda of January 13, 2020 be adopted, and Meeting be opened at 7:07 pm.

**CARRIED**

**4) ADOPTION OF MINUTES**

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor McFarlane

THAT the Minutes of the December 9, 2019 Regular and Public Meeting be accepted as presented to Council.

**CARRIED**

**5) DELEGATIONS-** Brad McNevin, CAO Quinte Conservation (QC)

- Brad provided an overview of the programs and services that Quinte Conservation provides.
- Quinte Conservation’s mission is to create a sustainable ecosystem where people and nature live in harmony.
- QC covers 6000 square kilometers, includes drainage basins of the Moira, Napanee and Salmon Rivers along with all of Prince Edward County.
- Tyendinaga Township has 14 wetlands, 1 Conservation Area and 1 Dam under the management of QC.
- Council had a number of questions regarding water levels in the Salmon and Moira in our Township and the strategy behind holding water back ie dams.
  - Brad indicated that one of their specialists could work with the Township to see if there were areas where water could be released from the north to provide more flow in our area in the summer months.
  - Reeve Phillips also requested the support of QC for our Boldrick’s Bridge replacement strategy, as we will be partners in the final solution.

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**6) STAFF REPORTS**

**John Farrell, Roads Supervisor**

Provided written report

Highlights:

- Finished construction on Harmony Road for the 2019 construction season, further work to be completed in 2020
- Cambium Engineers completed boring on the Boldrick's Bridge site to test depths and materials.
- Roads Department has been busy with winter maintenance throughout the last 4 weeks. Sanding and salting have been the biggest driver.
- Grading has occurred when available, as well as, taking down high shoulders on the roads.
- The new plow truck is schedule to arrive on January 25<sup>th</sup>.

**James Oliver, Fire Chief**

Provided written report

Highlights:

- 8 calls since the last report was given, a total of 125 for the year.
- MTO has launched a new site for claims submissions (401).
- A new propane heating system is currently being installed in the Fire Hall. The Fire Chief wanted to recognize the outstanding efforts of the Firefighters and the Firefighters Association in sourcing out the products and installation at cost or below.
- The Fire Chief would also like to Thank Kennelly Heating and Air Conditioning, Bardon Supplies Ltd and Tyendinaga Propane for their generous donations.
- A group of firefighters have been working on installing LED lights on all of the trucks that have halogens to improve visibility.
- The Fire Association passed along their Thanks for the donation of funds from the sale of the old Tanker. The Fire Association has in turn used the funds to get decals completed on the new Tanker and update some decals on 2 other trucks.

**Annie Manion, Social Director**

Provided a written report

Highlights:

- Preliminary planning for upcoming spring/summer programs has begun. Registration dates will be Saturday, March 21<sup>st</sup> 2020 from 9-11am and Wednesday April 8<sup>th</sup>, 2020 from 4-7pm at the Municipal Office.
- Mothers in Motion fitness classes have begun. Zumba with Deb on Mondays from 6-7pm and Zumba with Carolina on Wednesdays from 6-7pm.
- March Break Courses for Kids have been released, already having a good start to the registration numbers.

Important Date Reminders

- Pond Hockey Tournament- Feb 1, 2020
- TTMBL Euchre Tournament- Feb 15, 2020
- Family Day Event- Feb 17, 2020
- Registration March 21, 2020 and April 8, 2020. Final day to register is April 30, 2020
- Community Trees- May 2, 2020
- Trash Bash- May 9, 2020

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MOVED BY: Deputy Reeve Hannafin  
SECONDED BY: Councillor Lang  
THAT this Council receives the Staff Reports as presented.

**CARRIED**

**7) PASSING OF ACCOUNTS**

MOVED BY: Councillor McFarlane  
SECONDED BY: Deputy Reeve Hannafin  
THAT the following accounts be approved as presented:

General Government	\$395,483.11
Landfill	\$13,637.50
Roads Department	\$172,471.15
Recreation Department	\$14,767.98
Protective Services	\$93,686.54
Fire Department	\$71,697.38
Council	\$3,366.97

**CARRIED**

There were some questions for staff clarification.

**8) CORRESPONDENCE**

MOVED BY: Councillor Kennelly  
SECONDED BY: Councillor McFarlane  
That this Council receives the following correspondence:

- a. LPAT Decision-Case#MM180027
- b. MBQ Letter-Re: Wolfe Island Cannabis Rezoning
- c. Helping Hands Foodbank Thank you
- d. Deseronto and Area Christmas Sharing Program-Thank you
- e. Rural Economic Development Funding Application
- f. ICIP- Duty Consult Requirements have been met
- g. CPAC- OPP Billing Summary 2019
- h. A &H McCambridge Opposition Letter-Wolfe Island Cannabis
- i. J & T McCambridge Opposition Letter-Wolfe Island Cannabis
- j. ROMA Zone Representation

**CARRIED**

**9) NEW BUSINESS**

**a) Quinte Waste Solutions-2020 Budget Approval Request**

MOVED BY: Councillor Kennelly  
SECONDED BY: Councillor Lang  
THAT Council receives the 2020 Quinte Waste Solutions Budget Proposal  
AND THAT Council approves the 2020 Quinte Waste Solutions Budget Proposal

**CARRIED**

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**b) Application for Consent- Severance Application-Abbot & McTaggart B116/19**

MOVED BY: Councillor Lang

SECONDED BY: Deputy Reeve Hannafin

THAT this Council approves the application with the following stipulations:

Note-

1. Payment in Lieu of Parkland fee of \$750.00 per new lot (1) created (made payable to the Township of Tyendinaga)
2. That the applicant conveys a small portion of the benefitting lot across its frontage to the Township for the purpose of road widening across the frontage of the severed and retained lands as necessary.
3. Prior to the endorsing of deeds for the severed lot, proof be lodged with the Land Division Office from the Township of Tyendinaga that a safe site entrance can be established on the severed portion to the satisfaction of the Township Roads Supervisor.
4. That a hydrogeological study be completed.
5. For the lot severed by Consent B116/19, the applicant supply the land Division Office and the Township of Tyendinaga with a copy of the bacteriological analysis of drinking water completed by a Public Health Laboratory demonstrating safe drinking water standards, to the satisfaction of the Land Division Office, together with the well record, indicated that a minimum of Three and one-half (3 1/2) gallons per minute of potable water is available on the severed lot. Upon receipt of the above-noted documents by the Township, confirmation of same is to be lodged with the Land Division Office.

**CARRIED**

**c) Severance Application-Robinson B121/19 & B122/19**

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

1. Payment in Lieu of Parkland fee of \$750.00 per new lot (2) created (made payable to the Township of Tyendinaga)
2. That the applicant conveys a small portion of the benefitting lot across its frontage to the Township for the purpose of road widening across the frontage of the severed and retained lands as necessary.
3. That the applicant conveys a small portion of the remaining lands at the intersection of Weese and Shannon Roads for daylighting purposes.
4. Prior to the endorsing of deeds for the severed lot, proof be lodged with the Land Division Office from the Township of Tyendinaga that a safe site entrance can be established on the severed portion to the satisfaction of the Township Road Supervisor. The Township has plans to remove the steep slope on Shannon Road, at which time a new safe site entrance will need to be constructed on B121/19. This will be required to be registered on title. The applicant must understand and agree to this condition.
5. The severed lots, B121/19 & B122/19, be rezoned to the Rural Residential (RR) Zone, and upon completion of rezoning, a copy of the zoning by-law amendment be lodge with the Land Division Office (see Township of Tyendinaga for rezoning procedure).
6. For the lots severed by Consent B121/19 & B122/19, the applicant supply the land Division Office and the Township of Tyendinaga with a copy of the bacteriological analysis of drinking water completed by a Public Health Laboratory demonstrating safe drinking water standards, to the satisfaction of the Land Division Office, together with the well record, indicated that a minimum of three and one-half (3 1/2) gallons per

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minute of potable water is available on each of the severed lots. Upon receipt of the above-noted documents by the Township, confirmation of same is to be lodged with the Land Division Office.

**CARRIED**

**d) Annual Adoption of the following policies:**

- i. Health and Safety
- ii. Environmental
- iii. Workplace Safety & Insurance Board Early and Safe Return to Work Program

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Lang

THAT this Council in relation to our Occupational Health & Safety Program passes the 2020 Health & Safety Policy.

AND THAT this Council in relation to our Occupational Health & Safety Program passes the 2020 Environmental Policy.

AND THAT this Council in relation to our Occupational Health & Safety Program passes the 2020 Early & Safe Return to Work Program Policy.

AND THAT this Council directs the CAO to begin working on a new HR Policy as the Township's existing is outdated.

**CARRIED**

**e) ICIP Transfer Payment Agreement**

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Kennelly

THAT Council directs the CAO and the Reeve to execute 2 copies of the Transfer Payment Agreement for the ICIP- Northern and Rural Funding Stream in order to complete and receive funding for the joint project with Lennox & Addington County titled Construction of a Roundabout and Improving Approaches at the Intersection of Deseronto Road and Belleville Road.

**CARRIED**

**f) Habitat for Humanity**

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

THAT Council accepts the CAO's report and will review.

**CARRIED**

**10) ADDITIONAL COUNCIL REMARKS/ REPORTS**

*Councillor Don McFarlane- None*

*Councillor Heather Lang-*

- SAS held their AGM on January 8<sup>th</sup>, the same Board was elected.
- January 19, 2020 is the Shannonville Agriculture Society pancake breakfast.

*Councillor Claire Kennelly- None*

*Deputy Reeve Adam Hannafin-*

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- Raised the need to have a Strategy Planning Session to prepare the Township for the next 3-5 years as we have several important issues to address.
- Include Hastings County Planning in our Strategy Planning sessions to understand where there are areas of opportunity for growth, residential, commercial etc.

*Reeve Rick Phillips-*

- Emphasized the need to have our Emergency Management System and procedures in place ASAP.

*CAO- Brad Roach-*

- Provided a brief update on what stage we are at with Wolfe Island Cannabis. Township staff need to meet with Hastings County Planning to discuss resident concerns, location of potential industrial zoned property and to create a report for Council.

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Kennelly

THAT this Council directs the CAO, Fire Chief and CBO to attend a site visit at the property where Wolfe Island has applied to operate.

**CARRIED**

- CAO requested available dates of Council to have 2020 Budget Planning sessions as well as a Strategic Planning Session.

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor Lang

THAT this Council directs the CAO and Staff to prepare a Draft Budget and Strategic Plan to be reviewed and discussed at the following times:

Tuesday February 18, 2020 from 2-6pm (Special Budget Meeting #1)

Thursday March 5<sup>th</sup>, 2020 from 2-6pm (Special Budget Meeting #2)

Monday March 16<sup>th</sup>, 2020 from 2-6pm (Special Strategic Planning Session #1)

**CARRIED**

### **MEMBER REPORTS**

MOVED BY: Councillor Lang

SECONDED BY: Councillor Kennelly

THAT this Council accepts and reviews the following Member reports:

- a) Quinte Waste Solutions-Board Minutes October 2019
- b) By-law Report December 2019

**CARRIED**

### **11) BY-LAWS**

MOVED BY: Councillor Kennelly

SECONDED BY: Deputy Reeve Hannafin

That this Council passes By-law 2020-01 being a rezoning by-law related to the Koutakis Severance Applications B98/18 & B99/18.

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**12) IN CAMERA- None**

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor McFarlane

THAT Council agreed to continue with the Council Meeting, In Camera, as the subject matter deals with legal and personnel matters where confidentiality requires protection.

**CARRIED**

MOVED BY: Councillor Lang

SECONDED BY: Councillor McFarlane

THAT Council has completed the discussion dealing with legal and personnel matters where confidentiality requires protection.

**CARRIED**

MOVED BY: Councillor Lang

SECONDED BY: Councillor Kennelly

THAT Council confirms the discussion and direction to staff from the In Camera portion of the meeting.

**CARRIED**

**13) ADJOURNMENT**

MOVED BY: Deputy Reeve Hannafin

SECONDED BY:

That this Regular Council Meeting be adjourned at **9:30 pm**

**CARRIED**

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Rick Phillips Reeve

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Brad Roach, CAO