

TOWNSHIP OF TYENDINAGA
Minutes of the Regular Council Meeting - NO. 2019-04

Margaret Walsh Council Chambers, 859 Melrose Road, Shannonville
Monday February 4, 2019 at 7:00 pm

PRESENT: Adam Hannafin Deputy Reeve
Heather Lang Councillor
Don McFarlane Councillor
Claire Kennelly Councillor
Brad Roach Chief Administrative Officer

ABSENT: Rick Phillips, Reeve--- Vacation

PECUNIARY INTEREST: None Declared

MOVED BY: Councillor Heather Lang

SECONDED BY: Councillor Don McFarlane

THAT the Agenda of February 4, 2019 be adopted, and Meeting be opened at 7:00 pm.

CARRIED

ADOPTION OF MINUTES

MOVED BY: Councillor Claire Kennelly

SECONDED BY: Councillor Don McFarlane

THAT the Minutes of the January 21, 2019 Regular Meeting and the January 30, 2019 Special Meeting be approved as presented.

CARRIED

DELEGATIONS

None

STAFF REPORTS

John Farrell, Roads Supervisor

Provided written report

Highlights:

- The last 2 weeks have been consistent for plowing/sanding due to the fluctuating weather patterns
- Sand: Marysville ¼ remains, Melrose is near empty- will draw up from Blessington when weather permits.
- During the past 2 weeks, Roads crew has only worked 2 regular, 7-4:30 shifts. All other work has been OT.
- Roads Supervisor has continually been monitoring culverts, roads and bridges for flooding and ice overflow.

James Oliver, Fire Chief

Provided written report

Highlights

- There have been six (6) calls for service in this reporting period
- Doug Anderson (DTA Designed) is designing a website for firefighters-bringing us into the digital age
 - Firefighter Twiddy and I have been working on the back end of the of the website for appx a month
 - This portal will allow firefighters to login, complete truck checks, maintain personal contact info, track equipment that is out of service and automatically update the truck check process.

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- Will be working with Chief Little (Tweed and Stirling Rawdon departments) to standardize on-scene fire reports to allow submission digitally, at the scene, using a tablet; will be encrypted for privacy.
- There is a small public side of the web site that will be undergoing some changes but currently if a resident would like to sign up to the burn status report, they can and every time the burn status changes they will receive an automatic email advising them about the change
- Chief Oliver offered Council the opportunity to browse the firefighter site if desired
- Annual SCBA mask fit testing now complete for all firefighters and annual testing & cleaning of PPE has begun, as per the NFPA Standard.
- In appreciation of attendance, especially during cold weather calls, the Chief personally purchased 4 Belleville Senators tickets to be raffled off to the firefighters as a thank you.
- CEMC – Confirmation received from Field Officer that the Township’s compliance has been successfully received & the web portal issues are rectified

Raeanne McGuinness, Recreation Coordinator

Provided written report

Highlights

Programs

- Summer Registration Forms – are all updated and ready for upcoming season.
- Registration dates- Saturday March 30th, 2019 from 9am-11am and Wednesday April 10th, 2019 from 4pm-7pm.

Special Events

- **4-4 Pond Hockey Tournament- February 16th, 2019.** We have 4 teams registered so far and teams have until Friday Feb 8th to register. I would like at least 8 teams to proceed with the day. Please keep spreading the word!
- **Family Day Event - Monday February 18th, 2019 - 11am-3pm**
 - Flyers went out to local business and to local schools
 - All events are coming together; some outside events are weather dependent
 - Hotdogs will be available for lunch and any help Council can give with this is appreciated
 - Opened the Chili Contest to the public, however, would like Council to continue in participating. A list of ingredients is required before the event.
- **Trash Bash/Hazardous Waste/Community Trees- Saturday April 27th, 2019** from 9am-1pm. Advertising has begun and Council challenge letters will be sent this week.

MOVED BY: Councillor Heather Lang

SECONDED BY: Councillor Claire Kennelly

THAT this Council receives the staff reports as presented.

CARRIED

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PASSING OF ACCOUNTS

MOVED BY: Councillor Don McFarlane
SECONDED BY: Councillor Claire Kennelly
THAT the following accounts be approved as presented:

General Government	\$16,176.51
Landfill	\$5,888.59
Roads Department	\$53,199.52
Recreation Department	\$19,429.03
Protective Services	\$79.10
Fire Department	\$7,489.62

CARRIED

- There were some questions for staff for clarification purposes on certain expenditures.

CORRESPONDENCE

MOVED BY: Councillor Heather Lang
SECONDED BY: Councillor Don McFarlane
That this Council receives the following correspondence:

- Emergency Management Planning Workshop to be schedule mid Feb
- A series of informational webinars hosted by AMCTO
- AMO announced a partnership with eSCRIBE to offer members secure, cloud-based, paperless meeting management and livestreaming solutions
- Carla Y. Nell, Vice-President, Municipal and Stakeholder Relations with MPAC has left and being replaced by Carmelo Lipsi, COO and VP of Valuation and Customer Relations
- Blanding's Turtles/Casino Update, National Sweater Day & Event Schedule

CARRIED

NEW BUSINESS

1) 2018 Year End Financials- Unaudited-Amended

MOVED BY: Councillor Heather Lang
SECONDED BY: Councillor Claire Kennelly

That this Council approved for 2018 a total draw on Gas Tax reserves of \$527,000 versus 479,444 as previously approved.

CARRIED

MOVED BY: Councillor Don McFarlane
SECONDED BY: Councillor Claire Kennelly

That this Council receives the amended unaudited financial statements for 2018 showing a further surplus of \$45,292.

CARRIED

MOVED BY: Councillor Claire Kennelly
SECONDED BY: Councillor Heather Lang

That this Council applies the amended surplus of \$45,292 to the Roads Equipment Reserves.

CARRIED

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MOVED BY: Councillor Don McFarlane

SECONDED BY: Councillor Heather Lang

That this Council approves the attached spreadsheet, marked Jan 30 – Year End Reserve Position as unaudited accurate.

CARRIED

2) Shannonville Water Project Briefing:

The Roads Supervisor, Fire Chief, Steve Mercer and CAO attended a meeting with the MBQ team to begin discussions on their upcoming Water Project.

MOVED BY: Councillor Claire Kennelly

SECONDED BY: Councillor Don McFarlane

That this Council directs CAO to create a memo to engage legal representation to initiate the due diligence process for this project.

CARRIED

MOVED BY: Councillor Heather Lang

SECONDED BY: Councillor Claire Kennelly

That this Council directs the CAO to create an informational letter to send to the impacted residents of Tyendinaga Township for the MBQ water project.

CARRIED

3) Fire Protection Service Agreement with Town of Greater Napanee.

Tyendinaga and Napanee will enter another 4 year agreement to provide protection services effectively, efficiently and safely through a cooperative and flexible approach to residents of both Tyendinaga Township and Greater Napanee.

MOVED BY: Councillor Claire Kennelly

SECONDED BY: Councillor Don McFarlane

CARRIED

ADDITIONAL COUNCIL REMARKS/ REPORTS

Councillor Don McFarlane- None

Councillor Heather Lang-

- *Advised and invited Council to the upcoming Pancake Breakfast fundraiser being hosted by the Shannonville Agricultural Society this coming Sunday, February 10th 2019.*
- *Advised that a formal letter for upcoming projects with costs will be coming in near future, awaiting quotes from some contractors*
- *Councillor Lang will provide a written report from her visit to ROMA*
- *A question was raised regarding resident that now has horses. A resolution was made between courts, Crown and Defense permitting the resident to own some horses. For information and enforcement questions residents are encouraged to contact the Napanee OPP detachment.*

Councillor Claire Kennelly- None

Deputy Reeve Adam Hannafin-

- *The Deputy Reeve has requested that the Recreation Coordinator investigate a renovation budget for the Township Hall. This would include, bathrooms, kitchen, paint and general appearance. The Township Hall is starting to show its age.*

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- *The Deputy Reeve would like to raise an Agenda item for the next Council Meeting, Feb 19, 2019 to remove the Objector Status on Quarry Case file MM180027.*
- *The Deputy Reeve wanted to acknowledge Steve Mercer for his years of commitment to Tyendinaga Township, to say Thank you at his last formal sit in with Council.*

MEMBER REPORTS

MOVED BY: Councillor Heather Lang
SECONDED BY: Councillor Claire Kennelly
That this Council receives the following report
• BISB Report, Year End 2018

BY-LAWS

- None

IN CAMERA

MOVED BY: Councillor Heather Lang
SECONDED BY: Councillor Claire Kennelly
That Council agreed to continue with the Council Meeting, In Camera, as the subject matter deals with personnel matters/Fire Department where confidentiality requires protection.

CARRIED

MOVED BY: Councillor Heather Lang
SECONDED BY: Councillor Don McFarlane
That Council has completed the discussion dealing with personnel/Fire Department where confidentiality requires protection.

CARRIED

MOVED BY: Councillor Heather Lang
SECONDED BY: Councillor Claire Kennelly
THAT Council confirms the discussion and staff direction given in the In Camera portion of the meeting

CARRIED

ADJOURNMENT

MOVED BY: Councillor Heather Lang
SECONDED BY:
That this Regular Council Meeting be adjourned at 8:24pm

CARRIED

Adam Hannafin, Deputy Reeve

Brad Roach, CAO